



STAFF REPORT

Meeting Date: September 6, 2016

Agenda Item #: 10d

TO: Mayor and Town Council
FROM: Susan Parker, Town Administrator
TITLE: **ABC Board Letter Concerning Travel Policy**
ATTACH: Letter

Summary: Attached is the annual letter authorizing the ABC Board to use the Town Travel Policy.

Recommendation: Motion to Forward the Letter Authorizing the ABC Board to Use the Town Travel Policy.